



DRS. CAMPBELL CUNNINGHAM  
TAYLOR & HAUN

If you have not already completed and mailed us the following forms, please bring them to your first appointment.

- Completed Medical History form
- Completed Patient and Billing Information form
- Signed Patient Acknowledgement of Privacy Practices form
- Any medications you are taking (including eye drops)
- Your insurance cards (including Medicare and Medicaid)
- Your driver's license or photo ID

**CHECK-IN.** Your forms will be collected at our reception and placed inside your file. We will make a photocopy of your insurance card and license.

**WAITING TIME.** Our goal is for our clinic to run on time, however, high demand and daily medical emergencies can result in delays. Generally, a comprehensive eye exam with dilation requires approximately one and a half to two hours. If you have urgent time restrictions, please let us know in advance.

**INITIAL EVALUATION BY OPHTHALMIC TECHNICIAN.** You will be taken to an assessment area where your vision will be evaluated. Once in the exam room, the ophthalmic technician will review your medical history and check your vision. Other tests may be performed based on your primary complaint and past medical history. The technician may use eye drops to dilate your pupils. Dilation may be necessary to completely examine your eyes. You will then be moved to our dilation waiting area for approximately 30 minutes while the drops take effect.

**OPHTHALMOLOGISTS EXAM.** Your eyes will be thoroughly examined by the doctor. Depending on the nature of your problem, we may perform additional tests on the day of your initial examination and, in some cases, treatment may be initiated.

Your vision will be temporarily blurred in bright light due to the dilation, so we strongly recommend that someone drive you after the examination. Your pupils and vision will return to normal over the next 24 hours.

Please do not hesitate to ask any questions about the results of your examination or the treatment recommended by the physician. Your diagnosis and all possible treatments will be completely explained to you.

**CHECK-OUT.** Our receptionist will review your routing slip and advise you of payment. We file all major insurance claims and accept cash, checks, major credit cards, and Care Credit. You will be asked to provide payment for co-pays, deductibles, non-covered items and un-insured services, such as the refraction fees.

Thank you for choosing Drs. Campbell, Cunningham, Taylor & Haun for your eye care needs. We are committed to serving your eye health. Please let us know if we can improve our service in any way.